

APPROVED

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING MINUTES

JUNE 16, 2022

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

1. **MEETING CALLED TO ORDER AT 5:00 PM**

The meeting of the Raritan Township Municipal Utilities Authority (RTMUA) was called to order stating that the meeting had been advertised in accordance with the Open Public Meetings Act setting forth the time with the RTMUA office as the place of said meeting. It was further stated that a copy of the Agenda was posted on the RTMUA office bulletin board.

2. **ATTENDANCE ROLL CALL:**

Mr. Hazard	Here
Mr. Kendzulak, Jr.	Here
Mr. Mangin	Here
Mr. Reiner	Absent
Mr. Tully	Here

Also present were Raymond Frank, RTMUA Chief Operator; Regina Nicaretta, RTMUA Executive Secretary; Dan Madden, PE, Johnson, Mirmiran & Thompson; C. Gregory Watts, Esquire, Watts, Tice & Skowronek.

3. **PLEDGE OF ALLEGIANCE**

4. **APPLICATIONS:**

None

5. **RESOLUTIONS:**

Resolution #2022 - 42 Authorization to Advertise for Chemicals and Receive
Bids for the Purchase of Chemicals

Mr. Kendzulak, Jr. made a motion to approve Resolution #2022 – 42, Mr.
Hazard seconded the motion.

Roll call vote:	Mr. Hazard	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Mangin	-	Yes
	Mr. Reiner	-	Absent
	Mr. Tully	-	Yes

Resolution #2022 – 43 Acceptance of Bid and Award of Contract to JEV
Construction, LLC Sludge Holding Tank Replacement
(Contract #22 – 1)
(Bid Amount = \$618,000.00)

Mr. Hazard made a motion to approve Resolution #2022 – 42, Mr.
Kendzulak, Jr. seconded the motion.

Roll call vote:	Mr. Hazard	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Mangin	-	Yes
	Mr. Reiner	-	Absent
	Mr. Tully	-	Yes

6. **Approval of Minutes:** Minutes of May 25, 2022

Mr. Frank – The attendance needs to be changed; I was not at the last
meeting, and it says I was.

Mr. Mangin made a motion to approve the minutes from the May 25, 2022
meeting. Mr. Hazard seconded the motion. All were in favor. Mr. Kendzulak, Jr.
abstained.

7. Treasurer's Report / Payment of Bills:

Mr. Kendzulak, Jr. - The bills totaled \$489,717.63; everything appears to be in order. If you look at the last page, we are at 43% and we are below where we were at this time last year.

Mr. Hazard made a motion to approve the payment of bills. Mr. Mangin seconded the motion.

Roll call vote:	Mr. Hazard	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Mangin	-	Yes
	Mr. Reiner	-	Absent
	Mr. Tully	-	Yes

8. Citizens' Privilege:

Mr. Diehl – I want to let you know that we had Complete Streets Program start Dewey Avenue; it is water and sewer rebuilds. They are heading to Hopewell Avenue next. It is a I & I road rehabilitation project and we already found signs. This Thursday, the 23rd, Flemington has a Community Day at the Fleming – Reading Middle School. The New Jersey Water Association is going to be there, all public works with heavy equipment, we are going to do some water and sewer education and fire, police and rescue will all be there. It is the first one we are doing as a large entity. If anyone is interested and in the area, it is on our Facebook page, but you can reach out to me too.

9. Adjourn into Closed Session by Motion, if Needed

10. Adjournment of Regular Meeting:

Mr. Kendzulak, Jr. made a motion to adjourn the Regular Meeting. Mr. Mangin seconded the motion. All were in favor.

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
WORK SESSION MINUTES

JUNE 16, 2022

365 Old York Road, Flemington, New Jersey

(908) 782-7453 Office

(908) 782-7466 Fax

APPROVED

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1. **The Work Session** of the Raritan Township Municipal Utilities Authority will be called to order upon the adjournment of the Regular Meeting.
 2. **Correspondence:**

None
 3. **Unfinished Business:**

None
 4. **New Business:**

None
 5. **Professional Reports:**
 - a) Attorney –

None
 - b) Engineer –

Mr. Madden – The SCADA contractor started this week; they came in and toured the plant and all of the pump stations and they are collecting data that they need to get moving. We got a hold of the guy from Asphalt Paving; I think he was here this morning to take a look. He is going to get back to us with technical details of what we need and an estimated cost.

Mr. Kendzulak, Jr. – Is that State Contract?

Mr. Tully – I'm not sure.

Mr. Madden – I'm not either. It would be worth looking at.

Mr. Mangin – Asphalt used to be County.

Mr. Tully – Asphalt Paving Systems is one of two companies that do the reclamation process, but I don't know about State Contract.

Mr. Madden – I think the last price we saw was close to one hundred fifty a ton with overlay. I think I measured just the driveway portions, not the parking lots; something like seven thousand square yards or something like

that. We will get the final numbers together; we are working on that right now. We discussed the sludge holding tank, which is under way. We will have a kick-off meeting once all of the contracts are signed. JEV, was the low bidder, they know the process and they have worked here before and know all the details, so I don't expect any problem. We are still working on the generator replacement project specs for bidding. We are still looking for some details on the electrical system here. We are gathering pieces as we go here. I think we are almost there though. There is flow monitoring going on, the crews are out doing CCTV inspections. They did find one site over in Sun Ridge, where there is a partial collapsed pipe, so we have to figure out what is going on there. Coincidentally, there is a tile drain installed over the top of it. I don't know when that went in.

Mr. Hazard – What is a tile drain?

Mr. Madden – It basically sits in the grass, and it is a low point.

Mr. Tully – A yard drain.

Mr. Madden – Yes. We don't think it is connected, I'm hoping it is not connected but it may have done damage to the pipe when they put it in, I don't know.

Mr. Kendzulak, Jr. – I almost hope it is.

Mr. Madden – We will find out but there is definitely a belly in the pipe. The contractor is doing some warranty repair on the clarifier.

6. RTMUA REPORTS:

a) ADMINISTRATIVE / OPERATIONS REPORT

1. Chief Operator / Director's Report

Mr. Frank – It was a short month with the meeting late last month and I was out this month with Covid and vacation. Tuesday we had a DEP inspection at the main plant, and everything went well, there were no issues brought up. Readington flows for last month averaged ninety – nine thousand gallons per day.

a) Overtime Recap

b) Septage / Greywater Recap

2. Laboratory Summary

3. Maintenance Summary

4. Readington Flows

b) COMMISSIONERS' COMMENTS

None

7. **Discussion:**

None

8. **Adjourn into Closed Session by Motion, if Needed**

Mr. Tully – I'd like a motion to go into Closed Session for the purpose of discussing contractual matters and we do not anticipate any official action will be taken once we come out of Closed Session.

Mr. Hazard made a motion to adjourn into Closed Session for the above stated purpose and Mr. Mangin seconded the motion. Closed Session was from 5:11 pm – 5:27 pm.

9. **Adjournment of Work Session:**

Mr. Kendzulak, Jr. made a motion to adjourn the Work Session. Mr. Mangin seconded the motion. All were in favor. The Meeting ended at 5:28 pm.